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**Overseas Supervisor**

**Job Description**

1. Demonstrate a thorough understanding of production schedule and overseas milestones from Blocking though Final Lighting.
2. Understand and clarify BBF milestone notes and oversee milestone pass deliveries.
3. Review and deliver milestone passes with top line QC notes to BBF for each stage including Blocking, Rough and Final Animation, Lighting and FX keys, Final Lighting and Retakes.
4. Confirm that the Overseas studio is maintaining schedule and agreed headcount to meet episode and project deadlines.
5. Immediately flag concerns and propose solutions with BBF regarding OS schedule obstacles or creative execution.
6. Required weekly Skype or phone check-in with project Production manager and other concerned parties depending on appropriate milestone pass.

**Requirements:**

* Minimum of 3 years Experience as Animation Director/Supervisor in Long Form 3D animation Television Series.
* Understanding of 3D animation & schedule milestones is required
* Clear communication skills
* Must be very detailed oriented and organised
* Must passionate about character animation and acting

**Start date:** Immediate

**Please note**: This job is located overseas in India

About Brown Bag Films

Brown Bag Films® are an award winning animation studio producing high quality 3D animation for the international market. With headquarters in Dublin City and an office in Los Angeles, their short film *Give Up Yer Aul Sins* was nominated for an Academy Award® in 2002 and this was repeated in 2010 when *Granny O’Grimm* was also nominated for an Oscar. Brown Bag Films have worked on a number of high profile international projects with recent productions including *Olivia*, *Noddy, Doc McStuffins* and *The Octonauts.* For further information, please visit our website [www.brownbagfilms.com](http://www.brownbagfilms.com)

Please send cv and completed Application Form to jobs@brownbagfilms.com